



MEETING MINUTES for

Kalamazoo County Consolidated Dispatch Authority TECHNICAL ADVISORY COMMITTEE May 5, 2021 – Regular Meeting

ITEM 1 – CALL TO ORDER

The Regular Meeting of the Technical Advisory Committee was called to order by Chief Scott Merlo electronically via telephonic/video conference due to the COVID-19 pandemic at 10:00 a.m. on Wednesday, May 5, 2021.

ITEM 2 –ROLL CALL

Members Present: Matt Huber (KDPS) calling from the City of Kalamazoo; Bryan Ergang (KTPD) calling from 1720 Riverview Drive; Rusty Ernestes (MSP) calling from Kalamazoo; Nick Arnold (PDPS) calling from Portage, Craig Dieringer (KCMCA) calling from Okemos; Gerry Luedecking (KCFA) calling from Richland; Rick Fuller (KCSO) joined at 10:09

Others Present: Dan Mills, Chris Franks, Jeff Troyer, Torie Rose, Marie Gleesing; Sarah Clark; Jon Moored, Marty Ftacek, Chris McComb

ITEM 3 – APPROVAL OF MEETING MINUTES

A. March 3, 2021 – Regular Meeting

“Motion by Mr. Huber, second by Mr. Ernestes to approve the March 3, 2021 Regular Meeting Minutes as presented.”

On a voice vote, **MOTION CARRIED.**

ITEM 4 – CITIZEN’S TIME

There were no citizen comments.

ITEM 5 - FOR CONSIDERATION

A. Administrative Monthly Report

Mr. Troyer stated the Administrative Monthly Report was included in the packet. He noted that on the monthly stats for March and April of 2021, there is a significant call volume increase over last year. He reminded everyone that mid-March of last year was when COVID hit so the volume was very low; especially for the month of April when everything was shut down.

B. Old Business

1. License Agreement with Consumers Energy for Use of Kalamazoo Sub-System

Mr. Troyer stated this was approved at the March meeting, but we were still working on finalizing the terms with Consumers. He stated it was not finalized before the Board meeting in March so it was tabled to the May meeting. It has since been finalized and approved to form by legal counsel.

Consumers has agreed to list KCCDA as an additional insured on their equipment insurance for the tower sites.

“Motion by Mr. Arnold, second by Mr. Huber to approve and recommend to the Board of Directors the License Agreement with Consumers Energy for Use of the Kalamazoo Sub-System as presented.”

On a roll call vote, Yes – 6, No – 0, Abstain – 1 (Fuller). **MOTION CARRIED.**

C. New Business

1. CAD Messaging (chat rooms, unit to unit, etc.)

Ms. Rose presented a friendly reminder for everyone to pass along to their road staff to remember all CAD messages are FOIA-able. If you can't say it on the radio, don't say it in the chat room.

2. LEIN Queries – Standard Format and Use of Phonetic Alphabet

Ms. Rose stated she sent out a LEIN queries helpful hints sheet developed by Marie Gleesing. It is a basic guide on how to call in LEIN queries and is a good reminder for older staff and helpful for newbies. She invited everyone to pass along any questions and to encourage staff to use phonetics, so we are getting correct information.

Ms. Gleesing stated it is taking dispatchers longer because they have to clarify VINs when the officers are not using phonetics. She noted they are also getting push back when asking the officers for clarification.

D. Other Items

1. Member Comments

Mr. Luedeking stated the repeater at Borgess was not working correctly and asked who to direct that to.

Mr. Troyer stated the repeater at Borgess is not part of the dispatch system and he would need to contact Mike Corfman at the County.

Mr. Fuller stated it was National Corrections Officer Week and asked everyone to please thank the staff if you take someone to jail.

2. Next Meeting

The next Technical Advisory Committee meeting is scheduled for Wednesday, April 7, 2021 at 10:00 a.m. via Zoom.

3. Adjournment

The meeting was adjourned at 10:20 a.m.