



## **MEETING MINUTES for**

# **Kalamazoo County Consolidated Dispatch Authority TECHNICAL ADVISORY COMMITTEE April 9, 2020 – Special Meeting**

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### **ITEM 1 – CALL TO ORDER**

The Special Meeting of the Technical Advisory Committee was called to order by Chief Karianne Thomas at 2:00 p.m. electronically via telephonic/video conference in accordance with Michigan's Executive Order 2020-15 due to COVID-19 on April 9, 2020.

### **ITEM 2 – MODERATOR MEETING STATEMENT**

### **ITEM 3 - ROLL CALL**

Members Present: Karianne Thomas (KDPS), Scott Jackson (KTPD), Angel Ouwinga (MSP), Nicholas Arnold (PDPS), Jeff Christensen (KCSO), Scott Merlo (WMUPD), Chip Everett (KCFCA)

Others Present: Scott Boling, Daniel Mills, Jim VanDyken, Jamie Edwards, Scott Sanderson, Ryan McGregor, Jeff Heppler, Rick Ives, Steve Stryd, Mark Barnes, Matt Beauchamp, Dave Obrieter, Chad Tackett, Tracy McMillan, Jeff Troyer, Torie Rose, Chris McComb

### **ITEM 4 - CITIZEN'S TIME**

There was none.

### **ITEM 5 – FOR CONSIDERATION**

#### **A. New Business**

##### **1. NEW SOP – 09.05 COVID-19 Premise/Location Alerts**

Mr. Troyer stated that, in coordination with legal counsel, he would recommend a closed session under MCL 15.268, Section 8H, in reference to discuss materials contained within SOP 09.05 that are exempt from FOIA disclosure.

Mr. Thomas suggested that the Chiefs or the Chiefs' representatives that would use this material be placed into closed session, with everyone else in the waiting room.

Mr. Troyer stated there are multiple members from various agencies and everyone that was on the call could enter.

“Motion by Mr. McGregor, second by Ms. Ouwinga to retire to closed session to discuss materials within SOP 09.05 that are exempt from FOIA disclosure.”

On a roll call vote, Yes – 7, No – 0. **MOTION CARRIED.**

The Technical Advisory Committee retired to closed session at 2:14 p.m.

The Technical Advisory Committee returned to open session at 2:40 p.m.

“Motion by Mr. Arnold, second by Mr. McGregor to accept SOP 09.05 COVID-19 as presented.”

On a roll call vote, Yes – 7, No – 0. **MOTION CARRIED.**

B. Other Items

1. Member Comments

Mr. Christensen stated the Sheriff’s Office still has teleserve receiving a lot of phone calls reporting Executive Order violations for Portage and the City. He stated they are not working any in those jurisdictions. They are referring the calls back to Dispatch and leaving the response up to those agencies.

Mr. Troyer asked that if an agency contacts a business they can feel free to go back into the call and make a note so our staff can see that action was already taken at the address. Adding follow-up information into those events is very helpful to staff in the case of additional reportees.

1. Next Meeting

The next Technical Advisory Board meeting is scheduled for Wednesday, May 6, 2020 and will most likely be held via video/conference call.

2. Adjournment

The meeting was adjourned at 2:43.