



MEETING MINUTES for

Kalamazoo County Consolidated Dispatch Authority TECHNICAL ADVISORY COMMITTEE January 5, 2022 – Regular Meeting

ITEM 1 – CALL TO ORDER

The Regular Meeting of the Technical Advisory Committee was called to order by Chief Bryan Ergang at 10:00 a.m. on Wednesday, January 5, 2022, in the Chief Switalski Meeting Room at Kalamazoo County Consolidated Dispatch Authority, 7040 Stadium Drive, Kalamazoo, Michigan.

ITEM 2 –ROLL CALL

Members Present: Chris Franks (KDPS), Bryan Ergang (KTPD), Scott Ernstes (MSP), Nick Arnold (PDPS), Jeff Christiansen (KCSO); Scott Merlo (WMUPD), Craig Dieringer (KCMCA), Chip Everett (KCFCA)

Others Present: Jim Sandlin, Jeff Troyer, Torie Rose, Jon Moored, Sarah Clark, Marie Gleesing, Marty Ftacek, Chris McComb

ITEM 3 – ORGANIZATIONAL ITEMS

A. Election of Chairperson

“Motion by Mr. Merlo, second by Mr. Arnold to elect Mr. Ergang as the Chairperson of the KCCDA Technical Advisory Committee for 2022.”

On a voice vote, **MOTION CARRIED.**

B. Election of Vice-Chairperson

“Motion by Mr. Ergang, second by Mr. Arnold to elect Mr. Merlo as the Vice-Chairperson of the KCCDA Technical Advisory Committee for 2022.”

On a voice vote, **MOTION CARRIED.**

ITEM 4 - APPROVAL OF MEETING MINUTES

A. November 3 – Regular Meeting

“Motion by Mr. Merlo, second by Mr. Christensen to approve the November 3, 2022, Regular Meeting Minutes as presented.”

On a voice vote, **MOTION CARRIED.**

ITEM 5 – CITIZEN’S TIME

There were no citizen comments.

ITEM 6 - FOR CONSIDERATION

A. Administrative Monthly Report

Mr. Troyer stated that because it is so early in the month, the Administrative Reports are not completed yet and would be sent as soon as possible. He stated that the Board is revising the bylaws. He stated that participation has been allowed via conference call, but that will not be allowed in the future. All meetings will be in-person. In staffing, we lost and gained a full-time employee. We have under 100 employees, so we are not subject to the OSHA temporary standards of mandatory vaccinations. This might help us with recruiting because other centers are requiring mandatory vaccinations. We have a couple of COVID positive cases and one pending, but we are still able to manage keeping distance in the center. We have had no transmissions traced back to the workplace.

B. Old Business

There was none.

C. New Business

1. 2021 LEIN Audit

Ms. Rose stated we did not have any problems with the LEIN audit. The auditor asked for a network diagram to be updated, it was done so we had zero dings.

2. MPSCS Kalamazoo Subsystem Project Update

Mr. Troyer stated we are about a month behind on the WMU BTR2 site. The Oshtemo, Portage and Augusta sites are on track. Foundations are poured, towers are on order, shelters are ready to be delivered but we are waiting on WMU to be ready. Waiting on WMU authorization from the Economic Development Administration prior to closing on property. Fiber has to be ordered from PFN also. We are not expecting to miss the deadline at this point. We are waiting for the utility easement agreement to be executed by the City of Kalamazoo so electrical service can be run to the Oshtemo Tower. We also have submitted a request to Consumers for the WMU property as we want to use their access drive off of Parkview and we will need to plant bushes/trees in Consumers' easement area in order to create the requested landscape buffer from the tower compound.

3. CAD and Mobile System(s) – Exploring Opportunities

Mr. Troyer stated that some agencies are looking at other RMS systems and we have been asked to look at other CAD systems. He stated the Authority is open to other opportunities and we may work with an agency to evaluate a system, but it doesn't mean we will switch. We will have the capability to export data to whatever RMS system agencies use.

C. Other Items

1. Agency Round Table

Mr. Troyer stated we received a request from the fire agencies to have a ten-minute timer for highway incidents. We have fire ground timers to trigger the dispatcher to check-in with command during fires.

Mr. Troyer stated that Emergency Management updated the repeater that was at Borgess and want a permanent patch to 39 Comm. He needs to do more research and will bring it back to the Committee in March

2. Next Meeting

The next Technical Advisory Board meeting will be Wednesday, March 2, 2022, and will be held in the Chief Switalski Meeting Room at KCCDA, 7040 Stadium Drive, Kalamazoo, MI 49009.

3. Adjournment

The meeting was adjourned at 10:24 a.m.