



MEETING MINUTES for
Kalamazoo County Consolidated Dispatch Authority
EXECUTIVE COMMITTEE
March 1, 2022

ITEM 1 – CALL TO ORDER

The Regular Meeting of the Executive Committee, held in the Administrative Conference Room at KCCDA, was called to order by Jan VanDerKley at 4:00 p.m. on Tuesday, March 1, 2022.

ITEM 2 – ROLL CALL

Members Present: Jan VanDerKley, Jim Ritsema, Adam Herringa

Others Present: Jeff Troyer

ITEM 3 – APPROVAL OF MEETING MINUTES

There were no meeting minutes for approval.

ITEM 4 - CITIZENS TIME

There were no public comments.

ITEM 5 – FOR CONSIDERATION

A. OLD BUSINESS

There was no old business.

B. NEW BUSINESS

1. County ARPA Funds Grant Application

Mr. Troyer explained the County ARPA Fund Grant opportunity and proposed submitting two separate categorical applications – Mitigation and Prevention, and Essential Work Premium Pay. The mitigation and prevention application will be for the equipment and supplies that were purchased to establish an alternate dispatch center in the Chief Switalski Meeting Room so the primary dispatch center could be completely disinfected during COVID. Furthermore, Troyer proposed submission of essential work premium pay for all KCCDA staff for the work conducted during the 24 months peak COVID. Discussion occurred regarding the amount per employee and whether to develop our own administrative guidelines like the First Responder Hazard Pay or solely use the same standards the County was considering for their employees. The Committee agreed to recommend to the Board to support the Executive Director submitting the two applications and for the essential work premium pay to match the amount discussed publicly by the County Board of Commissioners for their employees - \$7,500.

2. National Interop Workshop – Salt Lake City July 26-28

Mr. Troyer advised the Committee that as Chairperson of the State 911 Committee, the State 911 Administrator has asked him to be part of the Michigan delegation at a National Interoperability Workshop in Salt Lake City, Utah July 26th – 28th. The workshop is being hosted by the National

Association of State 911 Administrators and will include State 911 Administrators, Statewide Interoperability Coordinators (SWICS), and State Emergency Notification Coordinators. The workshop's detailed agenda hasn't been released but it is anticipated the 25th and 29th will be travel days. In accordance with the Executive Director's Employment Agreement, the Board must approve all out of state travel that requires overnight accommodations. The cost for the Executive Director to attend will be covered by the State. The Committee agreed to support and recommend this travel be approved by the Board of Directors.

3. Review Agenda Items for Board of Directors Meeting on March 10th

Mr. Troyer presented and reviewed the draft agenda for the Board of Directors Meeting scheduled for March 10, 2022. The Committee agreed with the draft agenda.

ITEM 6 – OTHER ITEMS

There were no other items.

ITEM 7 – ADJOURNMENT

The meeting was adjourned at 4:23 p.m.