



MEETING MINUTES for

Kalamazoo County Consolidated Dispatch Authority TECHNICAL ADVISORY COMMITTEE December 2, 2020 – Regular Meeting

ITEM 1 – CALL TO ORDER

The Regular Meeting of the Technical Advisory Committee was called to order by Chief Bryan Ergang electronically via telephonic/video conference due to COVID-19 pandemic at 10:00 a.m. on Wednesday, December 2, 2020.

ITEM 2 –ROLL CALL

Members Present: Matt Huber (KDPS) from the City of Kalamazoo, Bryan Ergang (KTPD) from Riverview Drive, Ryan Schoonveld (MSP) from Benton Harbor, Nick Arnold (PDPS) from Portage, Jeff Christensen (KCSO) from 1500 Lamont, Ryan McGregor (WMUPD) from WMU, Craig Dieringer (KCMCA) from Prairie Ronde, Chip Everett (KCFCA)

Others Present: Chris Franks, Dan Mills, Steve Stryd, Jeff Troyer, Torie Rose, Jon Moored, Marty Ftacek, Chris McComb

ITEM 3 – APPROVAL OF MEETING MINUTES

A. November 4, 2020 – Regular Meeting

“Motion by Mr. Arnold, second by Mr. Schoonveld to approve the November 4, 2020 Regular Meeting minutes as presented.”

On a voice vote, **MOTION CARRIED.**

ITEM 4 - CITIZEN’S TIME

There was none.

ITEM 5 – FOR CONSIDERATION

A. Administrative Monthly Report

Mr. Troyer gave an overview of the Administrative Report, noting the completed report was not included in the packet due to the meeting being so early in the month.

B. Old Business

1. COVID-19 CAD Premise Alerts

Mr. Troyer stated Administration received a distribution of addresses from the Health Department last week with over 2,000 addresses to enter. It has become a full-time job and is not feasible for us to enter them anymore. It took over two and a half days just to enter them as alerts, no searches for previous call history or additional searches. The timeline for receipt of notification and entering is making it useless. He stated he checked the Michigan Communication Director’s site, and many Health

Departments are not providing addresses at all. The pre-screening questions have been utilized and people are very forthcoming. The alternatives are not using anything or using pre-screening questions.

Mr. Troyer stated he would work with KCMCA to develop question(s). If we ask and they offer the information, it would be included as a priority 9.

Mr. Dieringer stated pre-screening questions should be incorporated as a best practice.

Mr. Huber, Mr. Christensen, and Mr. Ergang agreed the pre-screening questions would be more beneficial.

Mr. Everett asked if the pre-screening questions would be asked by the dispatchers then by the ambulance company on a medical call.

Mr. Troyer stated that we have not worked out the details yet, but our dispatchers would not ask the question on a medical call if KCMCA agrees it is not needed. He stated the details would be worked out then sent to the members of the committee for review to make sure it works for everyone.

2. Utility Companies request to join MPSCS

Mr. Troyer stated he has had several discussions with Consumers Energy about this request. All channels would be shared, and they are adding one at each site. The best approach is to encompass all costs because they will be using the whole infrastructure, so he has proposed they pay a percentage of all costs based on how many channels are at the site.

Mr. Ergang stated that sounded like a reasonable approach.

C. New Business

1. Tyler (New World) Upgrade from November 30th

Ms. Rose presented an overview of CAD upgrade done on November 30.

Mr. Ftacek and Mr. Moored presented an overview of the mobile issues that occurred during the upgrade, which Ms. Rose noted have been resolved.

D. Other Items

1. Member Comments

Mr. Schoonveld stated he is transferring to Niles. He appreciated these meetings, the communication here is really good and he appreciated being part of it. He stated this would be his last meeting and it had been nice working with everyone.

Mr. Ergang stated he was sad to see Mr. Schoonveld go and believed he will do great things in Niles.

Mr. Troyer reminded everyone that the January meeting will be the Organizational Meeting.

2. Next Meeting

The next Technical Advisory Board meeting is scheduled for Wednesday, January 6, 2021 at 10:00 a.m. via Zoom.

3. Adjournment

The meeting was adjourned at 10:36 a.m.