



MEETING MINUTES for

Kalamazoo County Consolidated Dispatch Authority TECHNICAL ADVISORY COMMITTEE October 7, 2020 – Regular Meeting

ITEM 1 – CALL TO ORDER

The Regular Meeting of the Technical Advisory Committee was called to order by Chief Bryan Ergang electronically via telephonic/video conference due to COVID-19 pandemic at 10:00 a.m. on Wednesday, October 7, 2020.

ITEM 2 –ROLL CALL

Members Present: Chris Franks (KDPS), Bryan Ergang (KTPD), Jim Sandlin (KCSO), Carol Dedow (WMUPD), Gerry Leudecking (KCFCA), Nick Arnold (PDPS), Angel Ouwinga (MSP), Craig Dieringer (KCMCA)

Others Present: Dan Mills, Chip Everett, Ryan McGregor, Jeff Troyer, Torie Rose, Jon Moored, Marty Ftacek, Chris McComb

ITEM 3 – APPROVAL OF MEETING MINUTES

A. September 2, 2020 – Regular Meeting

“Motion by Mr. Franks, second by Ms. Dedow to approve the September 2, 2020 Regular Meeting minutes as presented.”

On a voice vote, **MOTION CARRIED.**

ITEM 4 - CITIZEN’S TIME

There was none.

ITEM 5 – FOR CONSIDERATION

A. Administrative Monthly Report

Mr. Troyer reviewed the monthly report that was included in the agenda packet.

B. Old Business

1. UPDATE – COVID 19 Address Alerts

Mr. Troyer stated at the beginning of the pandemic MDHHS was sending us the alerts daily and then about two months ago they started sending them two to three times per week. They recently notified us they would only send the addresses once per week. This makes for a long list that is very time consuming to enter. It also means that the addresses could be ten days old before they get entered in the system. The Authority will continue to process the address alerts if it is considered useful information to first responders.

The group believed they are still useful.

2. UPDATE – CAD WebViewer Deployed at EMS Agencies

Mr. Troyer stated the KCCDA started using the CAD WebViewer solution with EMS Agencies on October 1. This allows us to rely on the WebViewer populating in the EMS dispatch centers and eliminates our dispatchers having to repeat the entire address and callback telephone number. The solution is still experiencing some problems and Tyler continues to research those. Nonetheless, for the incidents where it does work, we are saving time.

C. New Business

1. Restricted Law Narratives, CJIS Info in the CAD Narrative

Ms. Rose stated that we found out last week the restricted law narratives are not restricted to the law side and fire agencies can see the information too. Tyler has been made aware of the potential CJIS security issue and they are looking into it. Dispatchers have always been instructed not to put any CJIS information into the narrative, but we have found some law enforcement agencies are. No one should be putting any CJIS information into the narrative.

2. Utility Companies request to join MPSCS

Mr. Troyer stated he received communication from MPSCS notifying us of the potential of two large utility companies coming onto the MPSCS system. He spoke with Rich Melbow and this will impact the locally owned tower sites as they will be adding equipment. There is no plan by the MPSCS to charge the utility companies anything annually for the overhead of the system, so Mr. Troyer has requested a meeting with MPSCS to discuss. He will take the position that as long as the sites belong to KCCDA, inclusive of the new sites as part of the expansion, we are not permitting anyone else's equipment to be on the towers without a lease agreement. He stated he will also have legal counsel involved.

Mr. Ergang stated allowing that sets a dangerous precedence. Some partnerships might be a good idea but where do we draw the line.

D. Other Items

1. Member Comments

Mr. Troyer stated that at Vice Chair Ergang will continue to chair the meetings until the first meeting in January where an election will be held to select a Chair and Vice Chair. He noted the Board would be recognizing former Chief Karianne Thomas at their meeting tomorrow, October 8, for her service on the Board and various committees; especially her leadership on this Committee.

2. Next Meeting

The next Technical Advisory Board meeting is scheduled for Wednesday, November 4, 2020 at 10:00 a.m. via Zoom.

3. Adjournment

The meeting was adjourned at 10:44 a.m.