



MEETING MINUTES for

Kalamazoo County Consolidated Dispatch Authority TECHNICAL ADVISORY COMMITTEE September 2, 2020 – Special Meeting

ITEM 1 – CALL TO ORDER

The Regular Meeting of the Technical Advisory Committee was called to order by Chief Bryan Ergang electronically via telephonic/video conference in accordance with Michigan's Executive Order 2020-154 due to COVID-19 at 10:00 a.m. on Wednesday, September 2, 2020.

ITEM 2 –ROLL CALL

Members Present: Chris Franks (KDPS), Bryan Ergang (KTPD), Steve Stryd (KCSO), Scott Merlo (WMUPD), Gerry Leudecking (KCFCA), Nick Arnold (PDPS), Angel Ouwinga (MSP)

Others Present: Scott Boling, Chip Everett, Chad Tackett, Ryan McGregor, Bill Irwin, Jeff Troyer, Torie Rose, Marie Gleesing, Chris McComb

ITEM 3 – APPROVAL OF MEETING MINUTES

- A. August 5 – Regular Meeting
- B. August 19 – Special Meeting

“Motion by Mr. Arnold, second by Mr. Merlo to approve the August 5 Regular Meeting and the August 19 Special Meeting minutes as presented.”

On a voice vote, **MOTION CARRIED.**

ITEM 4 - CITIZEN'S TIME

There was none.

ITEM 5 – FOR CONSIDERATION

- A. Administrative Monthly Report

Mr. Troyer stated that the monthly report would be sent to the Committee later this week or first of next as the information was not yet compiled due to the month just ending.

- B. Old Business
 - 1. UPDATE – Screening of All Calls for Service

Mr. Troyer stated that the Law Comm Ops group agreed to eliminate the COVID prescreening for all calls for service unless the threat level increases. The Committee agreed. Mr. Troyer will terminate the administrative order at 7:00 a.m. on September 3, 2020. Priority 8 and 9 address alerts will continue. The Health Department is now providing those addresses every two or three days instead of daily.

C. New Business

1. REVIEW – Law Emergency Incident Dispatch Protocols and Law Enforcement Communications Plan

Mr. Troyer stated that the Law Enforcement Protocols were included in the packet. The original protocol had law enforcement staying on the prime channel during an incident and all other traffic diverting to a TAC channel. The law enforcement agencies requested that be changed because typically, unless it's a pursuit, the incident traffic goes to a TAC channel. The Law Enforcement Communications Plan is set up that way now and has been since end of 2018; early 2019. An issue came up recently with an incident where the agency did not go to a TAC channel and called a Code 10 on prime. KCCDA then received another emergency call and announced it first on the prime channel before ultimately alert tone dispatching the incident according to protocol. The topic was discussed in the Law Comm Ops meeting and we put it on this agenda to discuss since several chiefs who agreed to this procedure were not at the meeting to see if any changes were necessary.

Mr. Ergang stated this issue has been going on since we started on 800. Code 10's on prime are not a good idea. The Township shares a talk group with two other agencies, so we established a long time ago to utilize TAC channels to get us off a common talk group. It is the best option.

Mr. Stryd stated he seconded Mr. Ergang's thoughts.

Mr. Troyer stated we can go either way, but we can't leave it up to a dispatcher's discretion then have an agency fight it later. It puts us in a bad situation.

Ms. Ouwinga stated the goal is to leave the primary channel open. This type of incident will rarely happen.

Mr. Troyer asked if the Committee would like any changes or for them to monitor for any issues. He noted that since the emergency incident dispatching protocols were finalized, the number of complaints has gone down significantly. From the Dispatch standpoint, it is working well.

The Committee members agreed that the protocols should not be changed.

Mr. Troyer noted to the Committee that Dispatch has been experiencing some technical difficulties on the VHF side from time to time and we are not the only center to experience. We will set off tones on metro or county alert and it will go across the other ops channel. There is no answer to how it is happening and KCCDA is not the only agency reporting this problem. Systems Support Specialist Ftacek has been working on it with the State and Motorola multiple agencies.

Mr. Troyer also noted that the CAD and LERMS updates are scheduled later this month on the test side. Portage is being kept in the loop. The update will change some functionality and we are working with Tyler on that.

D. Other Items

1. Member Comments

Mr. Ergang welcomed back Mr. Merlo.

2. Next Meeting

The next Technical Advisory Board meeting is scheduled for Wednesday, October 7, 2020 at 10:00 a.m. in the Chief Switalski Meeting Room.

3. Adjournment

The meeting was adjourned at 10:30 a.m.