



MEETING MINUTES for

Kalamazoo County Consolidated Dispatch Authority FINANCE COMMITTEE July 28, 2020

ITEM 1 – CALL TO ORDER

The Regular Meeting of the Finance Committee, held electronically via telephonic/video conference in accordance with Michigan’s Executive Order 2020-154 due to COVID-19 was called to order by Chair Don Martin at 2:00 p.m. on Tuesday, July 28, 2020.

ITEM 2 – ROLL CALL

Members Present: Don Martin, Jim Pearson, Stacy French, Tracie Moored, Bryan Ergang, Randy Thompson, Karianne Thomas (arrived at 2:20)

Others Present: Mark Barnes, Jeff Troyer, Chris McComb

ITEM 3 – APPROVAL OF MEETING MINUTES

A. June 25, 2020

“Motion by Mr. Pearson, second by Mr. Thompson to approve the minutes of the June 25, 2020 meeting of the Finance Committee.”

On a roll call vote, Yes – 7, No – 0. **MOTION CARRIED.**

ITEM 4 - CITIZENS TIME

There was none.

ITEM 5 – FOR CONSIDERATION

A. OLD BUSINESS

There was none.

B. NEW BUSINESS

1. Update – Public Act 123 of 2020: Payroll Reimbursement & Hazard Pay

Mr. Troyer stated that applying for the Public Safety and Public Health payroll reimbursement and the Hazard Pay grants will have no impact on expenditures. He submitted the application for the payroll reimbursement for April and May. There is \$200 million allocated for payroll reimbursements and includes salaries, wages, overtime, and fringe benefits. Our requested reimbursement was \$520,000. Included in the packet was the draft Administrative Guideline that went to the Personnel Committee and needs to be adopted for the distribution of hazard pay. It was based on hours worked during the peak of the pandemic – April, May, and June. The application submitted was for \$44,000. Per the Administrative Guidelines, hazard pay will only be paid if the application is approved by the state. We should know by the end of August if it is approved and pay will go out on September 11. He noted the Administrative Guideline was approved by the Personnel Committee.

2. Cell Phone Stipend vs Agency Provided Devices & Service

Mr. Troyer stated this also went to the Personnel Committee. There are five administrative staff members on cell phone stipends. Transitioning from stipends to the agency provided devices and service saves over 40%.

“Motion by Mr. Pearson, second by Mr. Thompson to approve transitioning from stipends to agency provided devices and service.”

On a roll call vote, Yes – 7, No – 0. **MOTION CARRIED.**

3. Informational Campaign Update

Mr. Troyer provided an update on the informational campaign. He stated almost 50,000 absentee ballots were mailed, with over 12,000 returned as of this update. Absentee voter mailers were sent as ballots were requested. A universal mailer went out to everyone who hadn't voted and targeted mailings were done with the most probably democrat and republican voters. Multiple members mentioned how professional the ads and mailers were.

C. OTHER ITEMS

1. Member Comments

Ms. Moored stated she had a lot of contact with MRG and thinks it was good that we went through a consultant this time. She stated she appreciated all of Mr. Troyer's hard work.

Mr. Pearson requested Mr. Troyer confirm if there is an Allied Bank located in Detroit at the September Finance Committee meeting.

Mr. Troyer confirmed he would check with PNC and Allied and be able to report back to Finance at the August meeting.

Mr. Thompson thanked Mr. Troyer for all his hard work.

Mr. Troyer stated the Committee should schedule a meeting for August 5. The full Board will meet August 6 for review of election results. He will send out an availability survey.

2. Next Meeting

The next regular scheduled meeting of the KCCDA Finance Committee will be held Tuesday, August 25, 2020 at 2:00 p.m. in the Chief Switalski Meeting Room at 7040 Stadium Drive, Kalamazoo, MI.

3. Adjournment

The meeting was adjourned at 2:46 p.m.