



MINUTES

REGULAR MEETING

July 8, 2021

ITEM 1 – CALL TO ORDER

The Regular Meeting of the Kalamazoo County Consolidated Dispatch Authority Board was held electronically via telephonic/video conference due to the COVID-19 pandemic was called to order by Clerk Rick Fuller at 3:30 p.m. on Thursday, July 8, 2021.

ITEM 2 – ROLL CALL

Members Present: Matt Huber, calling from Kalamazoo; Joe LaMargo, calling from Portage; Rick Fuller, calling from 1500 Lamont in Kalamazoo; John Gisler, calling from Pavilion Township; William Fales, calling from Kalamazoo; Don Martin, calling from Kalamazoo; Scott Merlo, calling from Kalamazoo; Chad Tackett, calling from Kalamazoo; Jim Pearson, joined the call at 3:40 from KCCDA

Others Present: Bryan Ergang, Nick Arnold, Jeff Troyer, Torie Rose, Chris McComb

ITEM 3 – APPROVAL OF MEETING MINUTES

A. May 13, 2021 – Regular Meeting

“Motion by Mr. Martin, second by Mr. LaMargo to approve the meeting minutes for the May 13, 2021, Regular Meeting as presented.”

On a voice vote, **MOTION CARRIED.**

ITEM 4 - CITIZENS TIME

There was none.

ITEM 5 – FOR CONSIDERATION

A. Executive Director Report

1. Administration’s Monthly Report

Mr. Troyer gave a review of the monthly report included in the packet.

2. May and June Reconciliation Reports

Mr. Troyer stated funds were transferred from the MiClass account into the General Checking because the reimbursement checks have been sent to the County, City of Kalamazoo and WMU for the short-term funding plan.

3. Year-to-Date Budget Performance Report

The Budget Performance Report was included in the packet.

4. Correspondence

- a. Michigan State Police (Paw Paw Post) Board and TAC Appointment
- b. KCFCA Finance Committee Appointment

“Motion by Mr. Martin, second by Mr. Huber to accept the Michigan State Police (Paw Paw Post) Board and TAC appointments and the KCFCA Finance Committee appointment as presented.”

On a voice vote, **MOTION CARRIED.**

B. Committee Reports

1. Executive Committee – Rick Fuller

Mr. Fuller stated the Committee met and reviewed the agenda.

2. Personnel Committee – Joe LaMargo

Mr. LaMargo stated the Committee had nothing to report.

3. Technical Advisory Committee – Bryan Ergang

- a. License Agreement for Communications Tower with the Village of Augusta
- b. License Agreement for Communications Tower with the City of Portage

Mr. Ergang stated the Committee would begin meeting in person next month. At this meeting they discussed the two License Agreements and agreed to endorse both for towers with Augusta and Portage.

Mr. Troyer gave a brief overview of the Augusta and Portage License Agreements for Communications Towers. He noted they had requested a change from chain link fencing to a privacy fence and an agreement was reached with Portage for their access drive requirements.

“Motion by Mr. Tackett, second by Mr. LaMargo to approve the License Agreement for Communications Tower with the Village of Augusta as presented.”

On a voice vote, **MOTION CARRIED.**

“Motion by Mr. Martin, second by Mr. Tackett to approve the License Agreement for Communications Tower with the City of Portage as presented.”

On a voice vote, **MOTION CARRIED.**

4. Finance Committee – Don Martin

Mr. Martin noted that the checks had been sent out for reimbursement to the entities who fronted the fifth year of the short-term funding plan.

C. Old Business

There was none.

D. New Business

1. Purchase Agreement with WMU for Communications Tower Property

Mr. Troyer presented the purchase agreement with WMU for the communications tower property.

“Motion by Mr. LaMargo, second by Mr. Martin to approve the purchase agreement with WMU for communications tower property.”

On a voice vote, **MOTION CARRIED.**

E. Other Items

1. Member Comments

Mr. Pearson announced this would be his last meeting, as he was resigning from the KCCDA Board. He said he would still be involved in other subcommittees, but Vic Ledbetter would be replacing him as the City of Portage Council Representative.

Mr. Fuller thanked Mr. Pearson for his service and stated it had been a pleasure working with him.

2. Next regular scheduled meeting – September 9, 2021

3. Adjournment

The meeting was adjourned at 3:50 p.m.

Richard C. Fuller III
Clerk of KCCDA Board of Directors