



MINUTES

REGULAR MEETING

November 12, 2020

ITEM 1 – CALL TO ORDER

The Regular Meeting of the Kalamazoo County Consolidated Dispatch Authority Board was held electronically via telephonic/video conference due to the COVID-19 pandemic was called to order by Vice Chairperson Jim Ritsema at 3:30 p.m. on Thursday, December 10, 2020.

ITEM 2 – ROLL CALL

Members Present: Jim Ritsema, Matt Huber, Joseph LaMargo, Jim Pearson, Jim VanDyken, Michael Seals, Angel Ouwinga, Scott Merlo, William Fales

Others Present: Nick Arnold, Craig Dieringer, Bryan Ergang, Jeff Troyer, Torie Rose, Chris McComb

ITEM 3 – APPROVAL OF MEETING MINUTES

A. October 8, 2020 – Regular Meeting

“Motion by Mr. Seals, second by Mr. Pearson to approve the meeting minutes for the October 8, 2020 Regular Meeting as presented.”

On a voice vote, MOTION **CARRIED**.

ITEM 4 - CITIZENS TIME

There was none.

ITEM 5 – PUBLIC HEARING – 2021 BUDGET

Chair VanDerKley opened the Public Hearing to receive public comment on the proposed budget for fiscal year ending December 31, 2021.

There was no public comment.

The Public Hearing was closed at 3:07 p.m.

ITEM 6 – FOR CONSIDERATION

A. Executive Director Report

1. Administration's Monthly Report

Mr. Troyer reviewed the monthly report.

2. October Reconciliation Reports

Mr. Troyer stated the October Reconciliation Report was included in the packet. He noted payroll is higher than normal due to first responder hazard pay being included.

3. 2020 Year-to-Date Budget Performance Report

The Budget Performance Report was included in the packet.

4. Correspondence

There was none.

B. Committee Reports

1. Executive Committee – Jan VanDerKley

a. City of Kalamazoo Board of Director Appointments

Ms. VanDerKley stated the committee met and shared correspondence. The City of Kalamazoo appointed Vernon Coakley to the Board with Matt Huber as his alternate and Matt Huber to TAC with Chris Franks as the alternate. Jim Ritsema will remain as a Board member with Jeff Chamberlain as his alternate.

2. Personnel Committee – Joe LaMargo

a. Collective Bargaining Agreement with UAW

Mr. LaMargo stated the Personnel Committee approved and are recommending for approval the Collective Bargaining Agreement and the Letter of Understanding. He reviewed the proposal for the Board.

“Motion by Mr. LaMargo, second by Mr. Seals to approve Resolution 2020-05 as presented.”

On a roll call vote, Yes – 10, No – 0. **MOTION CARRIED.**

b. Letter of Understanding with UAW

Mr. Troyer stated that when we made job offers during consolidation, there was no loss of pay and there were five wage ranges. This proposal is for a one-time additional step increase for employees from Portage and WMU, impacting three employees and a two-step increase for employees from the County and Township, also three people. Administration is recommending approval.

“Motion by Mr. Seals, second by Mr. Chamberlain to approve the Letter of Understanding with the UAW and authorize the Board Chair and Executive Director to execute the document.”

On a roll call vote, Yes – 10, No – 0. **MOTION CARRIED.**

Mr. Fuller congratulated Mr. Troyer on the good work with the Authority’s first contract negotiations.

c. Dispatch Supervisors Economic Package

Mr. LaMargo stated Administration met with the Supervisors, discussed wages, and agreed on a few changes.

Mr. Troyer stated there are six supervisory employees, all non-union. He stated they will meet with the group on an annual basis. The discussion identified five items, and, after research, Administration declined to change three of them. There were two items agreed upon for change. Step one of the Supervisors’ scale is less than the top step of the ECO II scale. These scales were researched, and Administration recommends a separation. Step one will be dropped off the Supervisors’ scale. None of the Supervisors are currently at that step so that creates no advances. However, there were two supervisors brought in at Step one when KCCDA assumed operations. Therefore, those two supervisors will receive an additional step effective the first full payroll in January. Administration is also recommending a 2.5% increase in 2021 and 2% increase in 2022 which will create additional separation from the ECO top step and Supervisor step one.

“Motion by Mr. Chamberlain, second by Mr. Fuller to approve the economic terms with the Dispatch Supervisors Group for 2021 and 2022 as presented.”

On a roll call vote, Yes – 10, No – 0. **MOTION CARRIED.**

3. Technical Advisory Committee – Bryan Ergang

a. Meeting Minutes from October 7, 2020

Mr. Ergang reviewed the minutes.

b. Server Room Fire Suppression System – Total Fire Protection

Mr. Troyer stated the Server Room Fire Suppression System from Total Fire Protection came in under the budgeted amount and was the only proposal received.

“Motion by Mr. Seals, second by Mr. Chamberlain to approve the Server Room Fire Suppression System proposal from Total Fire Protection totaling \$20,900.”

On a roll call vote, Yes – 10, No – 0. **MOTION CARRIED.**

4. Finance Committee – Don Martin

a. Meeting Minutes from October 27, 2020

b. Fiscal Year 2021 Budget – Resolution 2020-05

Mr. Troyer gave a review of the budget resolution. He explained the Smart 911/Rave proposal and system.

“Motion by Mr. Seals, second by Mr. Merlo to approve the Budget for fiscal year ending December 31, 2021 consisting of expenditures totaling \$11,222,791.”

On a roll call vote, Yes – 10, No – 0. **MOTION CARRIED.**

C. Old Business

There was none.

D. New Business

1. Resolution 2020-03: Support the Kalamazoo County Street Naming & Addressing Policy, Procedures and Guidelines

Mr. Troyer stated Administration is recommending approval for Resolution 2020-3 and support for street naming and addressing revision. It will be considered by the Board of Commissioners on November 17. He noted this is a great agency collaboration.

Mr. Seals stated it is important to get to a place where we have clarity in addressing throughout all of the municipalities. It is encouraging that Consumers Energy is to be brought in too.

“Motion by Mr. Seals, second by Mr. Coakley to approve Resolution 2020-3 to support the REVISED Kalamazoo County Street Naming and Addressing Policy, Procedures and Guidelines.”

On a roll call vote, Yes – 10, No – 0. **MOTION CARRIED.**

2. Resolution 2020-04: Adoption of the Hard Cap Health Care Cost Option as set forth in P.A. 152 of 2011

Ms. VanDerKley stated this is the hard cap for employee contribution to health care.

“Motion by Mr. Seals, second by Mr. Chamberlain to approve Resolution 2020-04 adopting the “Hard Cap” Health Care Cost Option as set forth in Public Act 152 of 2011, the Publicly Funded Health Insurance Contribution Act.”

On a roll call vote, Yes – 10, No – 0. **MOTION CARRIED.**

E. Other Items

1. Member Comments

Ms. VanDerKley thanked everyone for their attendance, stating they covered a lot of material. She stated this is a challenging time and we are approaching the seasons of being thankful. She wished everyone well and asked that they remain safe.

2. Next Meeting – December 10, 2020

3. Adjournment

The meeting was adjourned at 4:15 p.m.

Richard C. Fuller III
Clerk of KCCDA Board of Directors