



Kalamazoo County Consolidated Dispatch Authority



DATE: October 16, 2018

TO: Finance Committee Members

FROM: Jeff Troyer
KCCDA Executive Director

SUBJECT: 2018 Final Budget Amendment

Please find the 2018 Final Budget Amendment proposal attached. This document (on pages four thru six) outlines the current Amended Budget (adopted in June), the proposed amendment amount (increase or decrease) and the final amended budget for each line item account; both revenues and expenditures.

In addition, the last three pages of this document (pages seven thru nine) incorporates the proposed amendment into a "Post Amendment" Budget Performance Report to illustrate the proposed Amended Budget versus year-to-date actuals.

The following provides a list detailing the line item changes being proposed:

BUSINESS UNIT 2911 – GENERAL OPERATIONS

Revenues

665.000 – Interest Earned

Increased revenues from interest earned have been received to date and are anticipated to continue thru the remainder of the year due to cash flow balance remaining higher than anticipated (reimbursements from grants).

667.000 – Rent/Lease Revenue

Rent/Lease revenue is increased by \$1,200 as the original budgeted amount was incorrect.

676.000 – Other Revenue - Reimbursements

This revenue is increasing by \$617 due to a liability insurance claim reimbursement and an unemployment insurance reimbursement from a previous fiscal year.

Expenditures

801.010 – Contractual Services

The amendment incorporates the additional network services contracted with Western Michigan University for 9/1/18 thru 12/31/18 costing \$10,934. This service was approved by the Board at the August meeting.



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920.010 – Utilities – Gas

An increase of \$5,000 is requested to cover natural gas cost for the primary PSAP and initial fills for the propane tanks at the various tower sites.

920.020 – Utilities – Electricity

To date, KCCDA has spent \$13,657 on electricity at the Primary PSAP. An increase of \$10,000 is proposed as many technologies will be online 24/7 in the next few weeks and will provide a much better idea of electric costs for the Primary PSAP moving forward.

955.000 – Miscellaneous Operating

An increase of \$9,999 is recommended to cover the costs of the Hexagon/Integrgraph Records Management System Interface the Board approved at the October Board Meeting. It is recommended this cost be listed under miscellaneous operating since it is not an asset belonging to KCCDA nor should it be capitalized because it will be out of service within 18 months.

991.020 – Loans - Interest

An increase of \$12,915 to cover the first payment (interest only) related to the \$960,000 of bond funds contributed to KCCDA as part of the 2nd Amendment to the Interlocal Agreement.

Summary of General Operations

In summary, the proposed changes to this business unit will increase expenditures by \$42,781 for a total of \$2,286,254. Revenues are still expected to exceed expenditures in general operations by \$255,944.

BUSINESS UNIT 2912 – SPECIAL PROJECTS

Revenues

528.000 – Federal Grants - Other

This revenue is increasing by \$684,325 to account for the federal funds received thru the Assistance to Firefighters Grant (AFG) Program.

569.000 – State Grants - Other

This revenue is increasing by \$1,966,006 to account for the CGAP grant awarded thru the Department of Treasury.

Expenditures

The total expenditures in 2912 are increasing by \$684,325 to match the Assistance to Firefighters Grant revenues. The build-out expenditures were originally budgeted to match KCCDA's build-out projections which only accounted for monies being expended that were



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coming from KCCDA; not the AFG funds. The \$684,325 is spread across the following line items:

- 801.010 – Contractual Services: \$10,750
- 980.000 – Equipment/Software – Capital: \$643,836
- 980.010 – Equipment/Software – Small: \$12,000
- 980.020 – Facility – Capital: \$17,739

Summary of Special Projects

In summary, the proposed changes to this business unit will increase expenditures by \$684,325 but that is significantly offset by the additional grant fund revenues totaling \$2,650,331. This results in revenues exceeding expenditures by \$2,056,601.

SUMMARY OF PROPOSED BUDGET AMENDMENT

The proposed amendment contained herein results in additional revenues of \$2,650,948 and increased expenditures of \$733,173. If approved, this amendment results in overall revenues of \$9,467,915 and total expenditures equal to \$7,160,820. The proposed amendment anticipates a positive balance of \$2,312,545 at year's end.