



MINUTES

REGULAR MEETING

November 14, 2019

ITEM 1 – CALL TO ORDER

The Regular Meeting of the Kalamazoo County Consolidated Dispatch Authority Board was called to order by Clerk Rick Fuller at 3:30 p.m. in the Chief Switalski Meeting Room, Kalamazoo County Consolidated Dispatch Authority, 7040 Stadium Drive, Kalamazoo, Michigan on November 14, 2019.

ITEM 2 – ROLL CALL

Members Present: Don Martin, Angel Ouwinga, Joseph LaMargo, Jim Pearson, Mike Seals, Rick Fuller, Scott Merlo, Dexter Mitchell, Mark Barnes, Karianne Thomas, Jim Ritsema (arrived at 3:34), William Fales (arrived 3:38)

Others Present: Jeff Troyer, Nicholas Arnold, Craig Dierienger (arrived 3:38), Torie Rose, Chris McComb

ITEM 3 – APPROVAL OF MEETING MINUTES

“Motion by Mr. Barnes, second by Ms. Thomas to approve the October 10, 2019 Regular Meeting Minutes as presented.” Martin, Pearson

On a voice vote, **MOTION CARRIED.**

ITEM 4 – CITIZENS TIME

No citizen chose to speak.

Mr. Ritsema took over as Chair of the meeting.

ITEM 5 – FOR CONSIDERATION

A. Executive Director Report

1. Administration’s Monthly Report

Mr. Troyer reviewed the report as presented. He noted that Kalamazoo County saw it’s first major snowfall the previous week, resulting in almost fifteen hundred calls from 7:00 a.m. to 7:00 p.m.

Mr. Fuller thanked the staff, noting the team worked very hard to serve everyone.

2. October Reconciliation Report

The report was included in the packet. There was nothing out of the ordinary.

3. Budget Performance Report

The year to date budget performance report was included in the packet and there was nothing out of the ordinary.

4. Correspondence

- a. City of Portage Appointment of Joseph LaMargo dated October 16, 2019

The Board received notification of the City of Portage appointment of City Manager Joseph LaMargo to the Kalamazoo County Consolidated Dispatch Authority Board, replacing Larry Shaffer.

- B. Committee Reports

1. Executive Committee – Jim Ritsema

- a. Mr. Troyer stated the Executive Committee reviewed the changes to the Bylaws, which were included in the Board packet. The Board will consider the amended Bylaws at the January meeting, as no action can be taken until sixty days after written notification of changes to Board members. He asked that if anyone has any questions, they direct them to him, and he will put before the Executive Committee.
 - b. Mr. Ritsema stated that Ms. VanDerKley recommended the appointment of Joseph LaMargo to replace Larry Shaffer as the Chair of the Personnel Committee.

“Motion by Mr. Barnes, second by Mr. Fuller to approve the recommended appointment of Joseph LaMargo as the KCCDA Personnel Committee Chairperson, replacing Larry Shaffer.”

On a voice vote, **MOTION CARRIED.**

2. Personnel Committee

Vice-Chairperson Ritsema advised the Committee had nothing to report as they have not met.

3. Technical Advisory Committee – Karianne Thomas

Ms. Thomas stated the committee had nothing to report.

4. Finance Committee – Don Martin

a. Michigan Cooperative Liquid Assets Securities System

Mr. Martin stated the Finance Committee voted to recommend joining Michigan CLASS but not to invest money yet. Joining will open opportunities for investments in the future.

“Motion by Mr. Barnes, second by Mr. Seals to approve Resolution 2019-01 to join Michigan Cooperative Liquid Assets Securities System as presented.”

On a voice vote, **MOTION CARRIED.**

b. 2020 Budget Proposal

Mr. Martin noted that Mr. Troyer put \$450,000 aside for a new tower. The Finance Committee recommended the installation be in conjunction with the Technical Advisory Committee so they can decide where the best place tower should be. The Committee recommended no other changes or clarifications before approval

Mr. Troyer presented a review of the capital projects. He noted the Fire Chiefs chose not to ask Dispatch for funds to implement an automated dispatching system nor station alerting. Portage and KDPS will be deploying a station alerting solution, with some equipment being housed here but no cost to KCCDA.

Mr. Martin stated that Portage and KDPS will be implementing the G2 system and chose not to ask KCCDA for funding because their choice came after the budget was proposed.

“Motion by Mr. Seals, second by Ms. Thomas to set a Public Hearing to receive comment on the 2020 Budget Proposal for December 12, 2019 at 3:35 p.m.”

On a voice vote, **MOTION CARRIED.**

C. Old Business

There was none.

D. New Business

1. 2020 Meeting Dates

Mr. Troyer presented the proposed Kalamazoo County Consolidated Dispatch Authority Board meeting dates for 2020.

“Motion by Mr. Fuller, second by Mr. Seals to approve the 2020 meeting dates of the Kalamazoo County Consolidated Dispatch Authority Board as presented.”

On a voice vote, **MOTION CARRIED.**

E. Other Items

1. Member comments

Mr. Fuller stated the Sheriff's Office lost two retirees in the last week, Craig Vestal and Al Sarquiz.

Mr. Troyer announced that KCCDA was hosting the Township Supervisor's Christmas Luncheon again this year. It is scheduled for December 13th and all primary and alternate Board Members are invited to attend. Information will be sent out to the Board regarding the luncheon.

2. Next meeting – November 14, 2019

The next KCCDA Board of Directors Meeting will be held on December 12, 2019 in the Chief Switalski Meeting Room, 7040 Stadium Drive, Kalamazoo, MI 49009.

3. Adjournment

The meeting was adjourned at 3:57 p.m.

Richard C. Fuller III
Clerk of KCCDA Board of Directors